TERMS OF REFERENCE: Consultancy to prepare a paper as the outcome of the Expert Group Meeting on Population Dynamics, Poverty and the Environment. Paper on “Rural and urban development and planning for the Brazilian Context”

Deadline for applications: September, 21st of 2014
E-mail address for submissions: selecao@unfpa.org.br
E-mail subject: Rural and urban development and planning.
Documents required for application: Curriculum lattes and motivation letter.

1. PROJECT: BRA5U102 - Population and Data Indicators/ Dinâmica de População e as implicações para agenda de Planejamento Sustentável


2. BACKGROUND:

Brazil, India, China and South Africa - BICS, considered emerging countries, gather a great potential for economic development expected for the coming years, and given that they account for 40% of the world population, they are subjected to an intense process of economic and population dynamics.

Although the BICS countries do not show high levels of consumption compared to developed countries, it is noteworthy that their emerging economies can bring a considerable increase in their carbon footprint. The search for sustainable mechanisms of production would allow an increase in economic productivity and consumption without necessarily increasing their carbon footprint. Economic growth, with sustainability and reducing inequalities, is a big challenge for those countries.

The similarities of these nations in terms of population dynamics and potential for economic development provide investigation opportunities regarding the interactions between population dynamics and environment, through comparative studies, allowing for the exchange of experiences and establishing reliable tools for medium and long-term planning, as well as supporting the proposals aiming at joint actions among these countries.

The Government of Brazil and UNFPA carried out an Expert Group meeting on “Population Dynamics, Poverty and the Environment”, in Brasilia, in the period 28-30th May, 2014. The meeting gathered experts from these emerging economies to analyse these complex interrelations. The meeting was an opportunity for: (a) exchanging
experiences and evidence on population dynamics and its linkages to poverty, climate change and environmental sustainability; (b) identify policy options to harness the opportunities offered by population dynamics to achieve sustainable development in emerging economies; (c) explore possibilities for future South-South collaboration and exchanges among Brazil, China, India, and South Africa. The Seminar was also expected to provide inputs on these issues to the BRICS Summit, that took place in Brasil in July 2014, and to the Post 2015 development agenda discussions at regional and global levels.

3. OBJECTIVE:

The main objective of this ToR is to seek a professional from Brazil, in order to deepen discussion, suggestions and recommendations of issues raised at the expert meeting on Population Dynamics, Poverty and Environment, and to elaborate a paper regarding the Brazilian context specifically on the subject: Rural and urban development and planning.

The paper will be part of a chapter of a book to be published on population dynamics, poverty and environment. The book will have five chapters, with one introduction and one chapter for each country, Brazil, China, India and South Africa, analyzing the interrelations among population dynamics, poverty and inequalities reduction and environment in each of those specific contexts. The book is an activity within the scope of the UNFPA/Ministry of Environment (MMA) project on “Population Dynamics and their implications for Sustainable Planning Agenda”.

4. EXPECTED OUTCOME:

Paper elaborated as a result of the expert group meeting. The consultant is expected to tackle on the similarities, differences, challenges and opportunities regarding the association among population dynamics, poverty and inequalities reduction and environment, taking into account the Brazilian economic and social context. The paper shall have approximately twenty pages (A4 – format), including tables and graphics and must be written in English.

Among others, some questions should be considered within this document such as:

- The key role of urbanization as an important factor in changing the consumption profile of the population;
- The urbanization stage in the country and the need for planning;
- Special attention to rural-urban migration, in order to provide conditions and ways to reduce vulnerability and to promote and advance environmental problems through adaptation mechanisms that will ensure greater resilience;
• Understand what are the demographic forces that allow meeting the challenges and maximize the opportunities in BICS countries as a building agenda which deserves more joint investments?

The paper should present a counterbalanced view between challenges and opportunities. It should also demonstrate a proposition approach, with great emphasis on the recommendations and evidences to support those propositions.

The paper will be analysed and approved by a team composed by technicians of the Ministry of Environment of Brazil and the United Nations Population Fund.

5. DESCRIPTION OF THE ACTIVITIES:

The activities will be planned and carried out under supervision and orientation of UNFPA and Ministry of Environment:

a) Gather, organize and systematize the literature, including those recommended by UNFPA and MMA;

b) Identify and select the information to be used in the analyzes;

c) Analyze information and data;

d) Participate in an online introductory meeting with UNFPA and MMA to discuss in detail this ToR and expected results. Participate in other online meetings with the other authors, MMA and UNFPA when required;

e) Elaborate an outline of the document;

f) Elaborate the analytical text containing recommendations;

g) Elaborate an executive summary and recommendations organized in bullet points;

h) Availability for presenting and discussing the recommendations;

i) Review and incorporate the suggestions for publication.

j) Elaborate the final document.
6. PRODUCTS DESCRIPTION AND DELIVERY SCHEDULE:

1. First Product: Preliminary version of the final document. It must contain an outline of the final document and an analytical text containing an executive summary and recommendations organized in bullet points. The document must have no more than twenty pages and must be written in English and presented in word A4 format, with 1.5 spacing, in Arial size 11 font. It shall be delivered to UNFPA/MMA through email. Deadline: November, 17th of 2014.

2. Second product: Final version of the chapter and must follow the structure presented on the item 4 of this Term of Reference. The document must also contain an analytical text with an executive summary and recommendations organized in bullet points. Furthermore it is also necessary that the author seeks to incorporate all the suggestions received after the analysis of the preliminary version. The document must have no more than fifty pages and must be written in English and presented in word A4 format, with 1.5 spacing, in Arial size 11 font. It shall be delivered to UNFPA/MMA through email. Deadline: December, 10th of 2014.

7. TYPE OF CONTRACT: Special Service Agreement – SSA (consultant).

8. PERIOD OF AGREEMENT: October 5th to December 30th of 2014.

9. PAYMENT TERMS:

For this service, the consultant is expected to work approximately 70 working days and shall receive a total amount of R$ 6,250 (six thousand reais). The payment of the consultancy will be carried out through the delivery of the two products described at item 6 of this ToR:

1. First Product: A preliminary version of the document containing the executive summary and recommendations presented in the form of bullet points. R$ 4,000

2. Second Product: The final reviewed version of the document, containing the executive summary and the recommendations. This version will comprise the chapters of the book that will be published in early December 2014: R$ 2,250.

Payment will be made within 10 (ten) working days after submission and approval of the products by UNFPA and MMA, respecting the specifications and deadlines detailed herein this ToR.
10. **PROFILE OF THE CONSULTANT:**

   a) Master studies in any field of Social Sciences.

   b) 5 to 10 years working experience with issues regarding population and development processes in general. In particular, it is required previous experience in one or more of the following areas: demographic issues, population dynamics, urbanization and public policies. Knowledge required on the social and economic environment of the country.

   c) Previous work experience with the United Nations will be an asset.

   e) Knowledge of international documents, such as the Millennium Development Goals, the International Conference on Population and Development (ICPD) and other key documents related to relevant International Conferences.

   f) Experience in the elaboration of technical documents and analytical skills.

11. **GENERAL CONSIDERATIONS:**

   - Payment will be credited directly into the bank account informed in the consultant "vendor" registration form.

   - Remuneration under an SSA is not exempt from national or local taxation. UNFPA is not responsible for the payment or reimbursement of any taxes due on the remuneration of a consultant. The payment of any taxes for which the consultant may be liable is the sole responsibility of the consultant.

   - Recruitment will be conducted by UNFPA, following the organization rules and regulations. According to these guidelines, hiring Public Servers of Federal, State, Federal District or Municipal level, directly or indirectly, may be considered with the prior clearance of the host government.

   - During the assignment, however, either party may terminate this agreement at any time by giving the other party five (5) days' notice in writing of its intention to do so, and payment will be prorated to cover the period of service completed satisfactorily.

   - Nothing in or related to this Agreement shall be considered a waiver, express or implied, of any of the privileges and immunities of the United Nations, including its subsidiary organs, which are hereby expressly reserved.

   - Consultancies engaged in SSA contracts should compulsorily carry out the UN safety courses: Basic Security in the Field and Advanced Security in the Field.
There is no fee for to apply nor at any other stage of the application process. UNFPA does not discriminate based on serological status for HIV and offers a work environment that reflects the values of gender equality and race, teamwork, respect for diversity, integrity and a healthy balance between work and life.